



## ROLE PROFILE

<b>JOB TITLE:</b>	Corporate Fundraiser	<b>SALARY:</b>	Up to £30,000 dependent on experience
<b>REPORTING TO:</b>	Head of Development	<b>HOLIDAYS:</b>	33 days including bank holidays
<b>LOCATION:</b>	HideOut Youth Zone	<b>HOURS:</b>	37.5 hours per week (including occasional evenings & weekends)

**KEY RELATIONSHIPS:** Head of Development and the HideOut Youth Zone staff team, funders, corporate supporters and partners.

## ROLE OVERVIEW

This is a fantastic opportunity to join a new, dynamic fundraising team to develop our corporate fundraising programme. In this role you will be responsible for working on the delivery of fundraising campaigns and initiatives in order to recruit, cultivate and grow income from corporate supporters.

Pledges of financial support are critical to the success of HideOut and help to ensure that we can provide a first class offer and maintain excellent services for young people from Manchester. As a dynamic self-starter you will have fundraising experience with a strong ability to develop and maintain relationships with a range of stakeholders.

## DUTIES AND RESPONSIBILITIES - CORPORATE FUNDRAISER

- Identify and develop new relationships with corporate partners across Manchester
- Contribute to recruiting new individuals to join the existing Thousand Fundraising Campaign
- Work closely with the communications team to promote fundraising activity
- Support the stewardship of new and existing key major donor relationships
- Contribute to the organisation of events to promote and raise funds for the Youth Zone
- Carry out any other reasonable duties as requested by the Senior Leadership Team

## DUTIES AND RESPONSIBILITIES - GENERAL

- Be a role model for young people and present a positive "can do" attitude
- Represent HideOut positively and effectively in all dealings with internal colleagues, and external partners
- Comply with all policies and procedures, with particular reference to safeguarding, codes of conduct, health and safety and equality and diversity



## PERSON SPECIFICATION

Selection Criteria*	Essential or Desirable
Proven experience of achieving targets to meet objectives and KPIs	Essential
Proven experience within a fundraising role	
Experience in securing and developing charity corporate partnerships and support of individuals.	Essential
Excellent interpersonal skills, building and nurturing productive, long term relationships	Essential
IT competence including using Excel, Word and Outlook and experience of using databases	Essential
Organised with the ability to handle multiple priorities and meet deadlines	Essential
Excellent communication skills, written and spoken	Essential
Confident, motivated and enthusiastic, with a positive "can do" attitude	Essential
Ability to work well as part of a fundraising team and build relationships with colleagues across the Youth Zone	Essential
DBS clearance and committed to Safeguarding children	Essential
Experience of organising charity fundraising events	Desirable

\*Selection criteria for guidance only, alternative methods may be used to assist the selection process.

## ADDITIONAL INFORMATION

The role is full-time and based at HideOut Youth Zone in Hyde Road Gorton.

We offer a flexible working policy along with a range of benefits including free use of on-site gym, health support package and training opportunities.

HideOut Youth Zone is committed to safeguarding and promoting the welfare of children, young people and vulnerable groups. This post is subject to an enhanced DBS check.

## HOW TO APPLY

Please complete a HideOut Youth Zone Application Form (copies can be found [here](#) under the Corporate Fundraiser tab) and email together with a copy of your up-to-date CV to [recruitment@hideoutyouthzone.org](mailto:recruitment@hideoutyouthzone.org).

Deadline for applications: Thursday 13th May

For more information, please contact [Richard.Driffield@hideoutyouthzone.org](mailto:Richard.Driffield@hideoutyouthzone.org)

# ONSIDE YOUTH ZONES NETWORK VALUES



## YOUNG PEOPLE FIRST

Young people are at the heart of everything we do, inspiring and challenging us to deliver services that exceed their needs and challenge them to be the best they can be.

## EXCELLENCE

We encourage ourselves and each other to be best we can be through continuous learning and improvement, and a focus on finding solutions.



## RESPECT

We act with honesty and integrity, celebrating diversity across the whole organisation and caring about each other, our young people and the Youth Zone environment.



## AMBITIOUS

We are passionate and driven in taking on new challenges, embracing new ideas, and exceeding our ambitions for young people, the Youth Zones and our local communities.

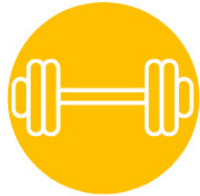
## COLLABORATIVE

We will create and nurture strong, creative partnerships, working together to achieve better results and outcomes for young people.

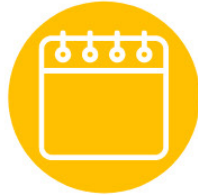




# **BENEFITS OF WORKING FOR HIDEOUT YOUTH ZONE**



**Onsite fitness  
gym & boxing  
/ MMA suite**



**33 days  
annual leave  
pro rata**



**Secure  
cycle store**



**Branded  
workwear**



**Queen  
Bee's cafe**



**Flexible  
working**



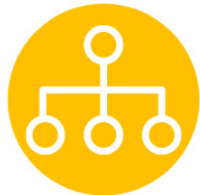
**Learning and  
development  
opportunities**



**Partnership  
working**



**Working with  
like-minded  
people and  
cultures**



**Part of a  
wider network**



**Pension  
scheme**



**Covid related  
absence and  
special leave**

## **Employee Assistance Programme**



**HideOut's Employee Assistance Programme provides free and confidential support for our employees on a wide-range of topics, such as:**

- **Unlimited telephone support (24/7) with calls answered by experienced in-house counsellors, legal and financial specialists**
- **Structured counselling over the phone, via live chat, email, or in person (up to 6-sessions)**
- **Family advice line on topics such as childcare & eldercare**
- **Legal information services including debt & financial information**
- **Critical incident and trauma support**
- **Occupational health services**
- **Crisis support**
- **"My Healthy Advantage" smartphone app and online personalised wellbeing portal, including videos, webinars, mini health checks and health coaching**
- **Coverage for dependents (partner/spouse and children aged 16-24) within HMRC guidelines**
- **Support for line managers**
- **BrightTV and Wellbeing podcasts**